

2021 CHRT 41 FOR JORDAN'S PRINCIPLE INFORMATION BULLETIN

Funding of Operations and Maintenance (O&M) Activities for Constructed Capital Assets

November 24, 2025

Purpose

This bulletin provides guidance on the funding of Operations and Maintenance (O&M) activities for capital assets constructed through 2021 CHRT 41 for Jordan's Principle ("Jordan's Principle"). It applies in all provinces, the Northwest Territories and Yukon. It serves as an interim direction on this subject matter until a future iteration of the *First Nations Child & Family Services & Jordan's Principle Capital Delivery Guide* ("the Guide") is developed and agreed upon by the Parties to the 2021 CHRT 41 Order.

Background

O&M infrastructure refers to the ongoing activities required to keep immovable assets, such as buildings and facilities, functioning safely, efficiently and effectively throughout their lifespan. The activities and costs associated with O&M may vary depending on the operational needs of the particular asset. Per chapter 1: First Nations Child and Family Services, section 3.6 [Eligible operations and maintenance costs (ongoing operations once construction is complete)], of the Guide, all assets should be:

- Maintained to achieve their full design life, including regular inspections, preventative maintenance, and repairs when required; and
- Operated to ensure their proper day-to-day functioning and service delivery outcomes as intended, with due regard to health and safety of occupants, the community and the environment.

It is important to differentiate between core building / facility O&M and programmatic / service delivery O&M. The former refers to activities that are necessary for the brick and mortar structure to operate ongoingly; while the latter refers to activities that are necessary for the program or service being delivered in the facility to operate ongoingly.

For the purposes of Jordan's Principle capital assets, only core building / facility O&M activities will be considered for funding, and will be based on actual expenditures rather than estimates. All O&M activities funded by Jordan's Principle **must demonstrate a clear link** to the constructed capital asset they are associated with.

To align with existing ISC infrastructure policy, Jordan's Principle is generally adopting the Capital Facilities Maintenance Program (CFMP)'s O&M cost definitions with minor alterations and clarification provided to respond to the Jordan's Principle context.

Eligibility Criteria

Eligible activities include cleaning and custodial services, ancillary costs directly related to the operation and maintenance of the facility, minor repairs and maintenance, and ground maintenance.

The cost elements, parameters and exclusions for buildings are as follows:

- electricity and heating fuels
- emergency repairs such as window repairs, painting, etc.
- equipment and tools purchase, rental and repair¹
- exterior ground maintenance; grass cutting, minor landscaping, general cleaning and snow removal
- fire protection such as alarm system and repair; extinguisher, recharge and repair; telephone lines related to alarm, and on-reserve services
- insurance premiums, core facility-related
- preventative maintenance inspections²
- salaries and contractor services³
- snow removal by personnel or contractor
- solid waste disposal including site incineration or site only collection⁴
- supplies, materials and products for cleaning
- water supply and sewage disposal for small building type, or as part of municipal supply

¹ *Must be utilized exclusively for the operations and maintenance of the funded infrastructure.*

² *For example, HVAC equipment servicing.*

³ *Must be provided by qualified personnel (technicians or professionals) directly involved in the operations and maintenance of the funded infrastructure. Contracts should demonstrate reasonable value for money.*

⁴ *Dependent on the local waste management regime, and whether other funding is being provided to support this service locally. The management of general office waste is core facility-related; while the management of specialized waste (i.e. biomedical, chemical, radiological, by-products of manufacturing or processing) is programmatic or service delivery-related, and therefore, is considered an exclusion.*

Exclusions:

- alterations, renovations, additions¹
- appliance/sports equipment purchase, repair or replacement
- asset lifecycle replacement costs
- audio-visual equipment rental, repair or purchase
- capital projects¹
- energy retrofit, major projects¹
- fire damage, repair or replacement costs
- furniture purchase, repair or replacement
- insurance premiums, programmatic or service delivery-related

- security guards, programmatic or service delivery-related
- taxes, local improvement
- taxes, property
- telephone, internet or other communication costs

¹ *Necessitates a new Jordan's Principle capital funding request.*

Required Documentation

All O&M funding requests require a new 2021 CHRT 41 *Capital Funding Request* form be completed and sent to: chrt41-tcdp41@sac-isc.gc.ca.

The following documents, reflecting actual expenditures, must be submitted for the purpose of assessing funding eligibility of O&M for constructed capital assets:

- Detailed, itemized invoices;
- Statements from financial institutions; and
- Ledgers with supporting documents.

NHQ staff reserve the right to ask clarifying questions and/or require supplementary documentation to substantiate either the O&M activities or costs incurred.